

Event Application Form



United Way
Central & South
Okanagan Similkameen

Event Organizer: _____

Contact Name: _____

Organization/Company Name: _____

Telephone number: _____ Email address: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Event Proposal: _____

Name of Event: _____ Date: _____

Start date and time: _____ End date and time: _____

Event location(s): _____

Event description (please be as detailed as possible):

How will funds be raised (e.g.: ticket sales; pledge forms; admission fees; live or silent auctions; donations; etc.)?

Will your event require online support from Canada Helps, our online special event platform?

YES NO

Estimated total donation to UWW: \$ _____

Projected date that total donation will be

submitted to United Way CSO: _____

Additional comments/details:

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Thank you for applying to host an event in support of United Way Central & South Okanagan/Similkameen! We will be in touch with you shortly to talk about your application. In the meantime, here are a few considerations:

- ◆ United Way CSO must approve the use of its logo on all event marketing materials.
- ◆ All event expense (e.g. insurance, license fees, overhead costs, transportation, etc.) are the sole responsibility of the event organizer, and not of United Way CSO.
- ◆ Depending on the size and scope of your event, you may be asked to sign a legal agreement. This will protect you and us from any associated risks.
- ◆ The Events Team at United Way CSO looks forward to supporting you with your event! Thank you again for applying.

Please submit your completed form to info@unitedwaycso.com If you have any questions, please call (250) 860-2356.