



United Way
Central & South
Okanagan Similkameen

Board Director

Goal of the position:

To ensure the effective governance of United Way CSO.

Scope and Authority of the position:

- ✚ The Board of Directors is collectively accountable to the community, funders and other stakeholders for United Way's performance in relation to its mission and strategic objectives and for the effective stewardship of financial and human resources.
- ✚ The Board of Directors is the legal authority for United Way of the Central & South Okanagan Similkameen.
- ✚ As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance of the organization.

Responsibilities and Duties:

- ✚ Govern United Way CSO by the broad policies developed by the Board.
- ✚ Recommend policy to the Board.
- ✚ Establish, review and monitor policies that guide core operational practices (eg. financial management, human resource management).
- ✚ Establish overall long-term and short-term goals, objectives and priorities for United Way CSO in meeting the needs of the community.
- ✚ Monitor and evaluate the effectiveness of United Way CSO through a regular review of programs and services in relation to its vision, mission, objectives and core values.
- ✚ Participate in the review of the Society's mission and objectives and the development of a strategic plan.
- ✚ Approve the budget and monitor financial performance in relation to it.
- ✚ Be accountable to the funders for the services provided and funds expended.
- ✚ Promote United Way CSO through community networking and advocacy.
- ✚ Keep informed about community issues relevant to the mission and objectives of the Society.
- ✚ Be accountable and seek nominations for election to the Board when appropriate.
- ✚ Participate in the evaluation of the board itself.
- ✚ Participate in hiring and releasing the Executive Director.
- ✚ Participate in the evaluation of the Executive Director.
- ✚ Prepare for and participate in the discussions and the deliberations of the Board.
- ✚ Foster a positive working relationship with other Board members, and staff.
- ✚ Be aware of and abstain from any conflict of interest.
- ✚ Work as a team member and support board decisions.
- ✚ Abide by the by-laws, code of conduct and other policies that apply to the board.

Together, we are possibility.

Commitment:

- ✚ Term: Directors serve for a two-year term, which can be extended to a maximum of 8 years.
- ✚ A time commitment of five hours per month, (includes Board preparation, meeting and ad-hoc committee meeting time as required)
- ✚ Attendance at bi-monthly Board meetings, usually held on Tuesdays 4pm-6pm
- ✚ Attendance at Annual General Meeting (usually in June)

Requirements:

- ✚ Knowledge and skills in one or more of the following areas: policy, finance, governance, resource development, community development and investment, the business community, human resources, law.
- ✚ Connected in the community, with a willingness to engage those networks in United Way's work and goals
- ✚ Commitment to the United Way, its mission and strategic directions
- ✚ Openness to learning

About United Way CSO

For over 65 years, the United Way of the Central and South Okanagan/Similkameen has served the region from Lake Country in the North, to Osoyoos and Princeton in the South. Our mission is to improve lives and build community by engaging individuals and mobilizing collective action. The United Way invests time and resources in three focus areas that support all that kids can be, move people from poverty to possibility and building healthy, strong communities. For more information, visit unitedwaycso.com or call 1-855-232-1321.

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